



Canadian Music Therapy Trust Fund

Fondation de musicothérapie du Canada

Memo

To: Grant Applicants

From: Fran Herman, Chair
Valerie Ivy, Grants Coordinator

Re: Funding Information

The Trust Fund has experienced a significant decrease in donations over the last 12 months and as a result the Board will have some tough decisions to make when selecting projects for funding. We appreciate that a considerable amount of your time, energy and creativity goes into the development of your proposals and want to let you know in advance that it is likely that fewer projects will be funded during the coming year. In addition, the amount of funding per project will be lower. In order to assist you in finalizing your project proposals now and in the future we ask that you keep the following in mind:

- Project proposals requesting music instruments alone will not be given priority.
- Project proposals will be evaluated on the basis of the number of clients who will benefit from the music therapy services.
- Project proposals where the agency or institution has committed to ongoing or expanded funding of music therapy services will be given priority. A letter of support from the agency or institution stating their intention regarding music therapy services is a mandatory requirement of your proposal.
- The hourly rate for your professional music therapy services should reflect only that - your professional services - not other costs involved in running a business or acting as an employee of an agency, company or institution.
- Project funding is limited to specific hours of music therapy services per week over a six-month period. Full time employment hours are not generally funded.

We hope that this information is of assistance. Please contact us by phone or email at the Trust Fund office for help with any questions.